

January 31, 2005

The regularly scheduled meeting of the Board of County Commissioners was called to order this 31<sup>st</sup> day of January, 2005, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman George Skinner. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

George Skinner, Chairman  
Leroy Krohmer, Vice-Chairman  
Bill Graves, Member  
Dorinda Harvey, Secretary

Others present were: F. DeWayne Beggs, Sandra DeSelms, Randall Turk, Brenda Wakeman, Susan Moffat, Terran Manning, Denise Ellison, Mike McDanel, and Sylvia Martin.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of January 24, 2005, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #CC-1251 – Transfer of Imaging Computer Documents to Microfilm for the County Clerk. The Bid term will be a one (1) year non-encumbered contract with the option to renew. The bids, each accompanied by the properly executed non-collusion affidavits are on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>				
<b>List of Individual Bidders</b>				
	<b>ACS Government Management</b>	<b>Get Imaging</b>	<b>Guardian Microfilm Service</b>	
BID:	#CC-1251			
DEPT:	County Clerk			<b>Awarded To:</b>
DATE OPENED:	1-31-05	1	2	3
<b>List of Individual Items</b>				
Transfer of Imaging Computer Documents to microfilm for the County Clerk.				
The bid term will be a one-year (1) non-encumbered contract with the option to renew.				
BID PRICING:				
<b>Price per roll to create original silver 16 mm microfilm:</b>				
PRICE PER ROLL:	\$150.00	\$176.00	\$110.00	
LENGTH:	100'	215'	100'	
PRICE PER ROLL:	_____	\$82.50	_____	
LENGTH:	_____	100'	_____	
<b>Price per roll to process duplicate silver copies of processed 16mm microfilm:</b>				
PRICE PER ROLL:	\$17.00	\$25.00	\$16.00	
LENGTH:	100'	215'	100'	
PRICE PER ROLL:	_____	\$17.50	_____	
LENGTH:	_____	100'	_____	
<b>Exceptions:</b>				
	Bid is priced on per roll basis with each 100' roll of film containing approximately 3,000 images	_____	_____	
<b>Contact Information:</b>				
Name:	David Ivey	Scott Britten	Jon D. Mitts	
Title:	VP Sales, S.W. Div.	V.P.	President	
Telephone:	(214) 902-5000	(405) 415-8400	(405) 787-8351	
Fax:	(214) 902-5058	(405) 415-8404	(405) 787-8351	
NON-COLLISION AFFIDAVIT:				
	Yes	Yes	Yes	

Upon the request of Dorinda Harvey, County Clerk, George Skinner moved, seconded by Bill Graves, to accept the bids and award and/or reject County Bid #CC-1251 at a later date. The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes. Motion carried.

Chairman Skinner called for acknowledgment and remarks of Susan Moffat being appointed the Cleveland County OCES Extension Director effective December 1, 2004.

Ms. Moffat wanted the Board of County Commissioners to know officially that she had been named Director of OCES Extension Center in Cleveland County since December 1, 2004. Chairman Skinner congratulated Ms. Moffat and Leroy Krohmer moved, seconded by Bill Graves to approve Susan Moffat's appointment as Cleveland County ECES Extension Director.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolution on the Fair Board Election stating that the filing period for 2005 will be January 31, 2005, through February 4, 2005. The Election if needed will be held at the County Barns on February 19, 2005, at 2:00 P.M.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the proposal for Security Enhancements funded by the Public Health Preparedness and Response for Bioterrorism grant from CDC for the Cleveland County Health Department.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Resolutions Disposing of Equipment:

- a. #302-161 1989 Ford F600
- b. #341-3 Brush Hog Post Hole Digger
- c. #219-03 Mita Fax Machine
- d. #411-01 Alemite Lubricating Equipment
- e. #346-11 Bomag Steel Double Drum Roller
- f. #312-17 International Hough Loader Model 540

(The following items are miscellaneous items and not on inventory.)

- g. 1 – Black & Decker Chop Saw
- h. 1 – DeWalt Chop Saw DW874
- i. 1 – 400 Gallon Water Tank on Steel Frame
- j. 1 – 8 Barrel Oil Rack

(The above items are from District #1 and are being declared surplus for sale in the State Auction in Elk City.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the following Resolutions Disposing of Equipment:

- a. SM440-041 Clarke Filtra Vacuum with tools
  - b. SM440-37 Clarke Alto 14” Filter Vacuum
  - c. SM440-35 Clarke Alto 14” Filter Vacuum
- (The above items are from Building Maintenance and are to be junked.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

a. General Fund		
05-3569 – SM2	Evans Enterprises, Inc.	\$ 500.00
05-3570 – SM2	Ace Hardware	1,500.00
05-3572 – E2	Copelin’s Office Center	1,000.00
05-3574 – B2B	Sysco Food Services of Okla.	5,000.00
05-3575 – B2B	Sysco Food Services of Okla.	500.00
05-3576 – B2B	Tankersley Foodservice	2,000.00
05-3577 – B2B	Ben E. Keith	1,000.00
05-3579 – SA3	BBM of OKC	9,950.64
b. Highway Fund		
05-3493 – T2A	Alcohol & Drug Testing, Inc.	400.00
05-3505 – T2A	Quail Springs Tire & Auto	2,500.00
05-3507 – T2A	Top of the Line Filters & Spec.	3,000.00
05-3508 – T2A	Moyers Factory Warehouse, Inc.	1,200.00
05-3510 – T2A	D.D.S. Company, Inc.	800.00
05-3511 – T2A	Jem Glass & Service	1,000.00
05-3513 – T2A	Bruckner’s Truck Sales, Inc.	1,000.00
05-3556 – T2A	Dave’s Small Engine Repair	300.00
05-3568 – T2A	Performance Lub. & Chem.	1,500.00
05-3571 – T2A	Metro Turf Outdoor Power Equip.	250.00
05-3573 – T2A	Copelin’s Office Center	750.00
05-3578 – T2A	Advanced Warnings	300.00
05-3580 – T2A	Whitton Supply Company	400.00
05-3590 – T2A	Green Country Lawn & Equip.	1,000.00

c.	Health Fund		
	05-3561 – MD2	Norman Radiology Serv.	2,500.00
d.	Sheriff's Service Fee Fund		
	05-3581 – CFB2	Ace Home Improvement	500.00
e.	Treasurer Certification Fee Fund		
	05-3560 – CFC2	JP Morgan Chase Bank	15,000.00
f.	County Clerk Preservations Fee		
	05-3500 – CFFP2	Dimensional Concepts	20,000.00
g.	Fair Board Fund		
	05-3567 – FF2	P & K Riverside	500.00

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

05-0356 – B2A	05-0210 – T2A
05-0408 – B2A	05-1542 – T2A
05-0425 – B2A	05-1795 – T2A
05-2748 – B2B	05-2360 – T2A
05-2865 – B2B	
05-2866 – B2B	05-2872 – CFBC2
05-3405 – B2B	
	05-0257 – CFC2
05-1101 – MD2	
	05-0452 – FF2
05-1897 – CFB2	

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY04/05

a. General Fund	\$ 817,494.98
b. Highway Fund	204,123.31
c. Health Fund	7,270.34
d. Sheriff's Service Fee Fund	34,591.29
e. Sheriff's Revolving Fund	11,048.64
f. Sheriff's Commissary Fund	2,838.90
g. Sheriff's Criminal Alien Fund	1,287.00
h. Treasurer's Certification Fee Fund	13,430.30
i. County Clerk Preservation Fee Fund	1,094.00
j. Fair Board Fund	335.20
k. Health GASP Grant Fund	55.70

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.